



FIRST PARISH CHURCH IN WESTON

UNITARIAN UNIVERSALIST

349 Boston Post Road, Weston MA 02493 • 781-893-7798 • www.FirstParishWeston.org

Part-time Video Production Assistant

Summary: Stream, record and produce the church's Sunday service and other programs 3-4 times each month.

First Parish Church in Weston is looking for one or two part-time Video Production Assistants who can use our existing video and audio system to stream/record our weekly service and then edit and produce the program for sharing on Vimeo and YouTube. This position requires working on Sundays from approximately 9:30 am to 1:30 pm. We are willing to train the right person(s) interested in learning more about video recording and editing.

Skills Required:

- Operation of our 3-camera (PTZ) recording system (Q-Sys) installed in our sanctuary and operated out of the adjoining control room. (Easy to learn.)
- Understanding of audio connections and monitoring sound levels on our sound board before and during recording sessions.
- Familiarity with how to tape a video program including following a plan for camera shots. (Easy to learn.)
- Understanding of video editing software such as iMovie and Adobe Premiere. To date, our services and programs have been produced using Adobe Premiere and Adobe Audition. This is a great opportunity to learn about Adobe editing programs.
- Ability to work with different participants and conduct sound checks before the taping begins.
- A sense of humor and willingness to learn.

Compensation: \$28-30/hour depending on experience

Hours/Schedule: 3-4 Sundays per month for 4 hours each time.

(Note: No services in July. Limited summer schedule.)

CORI and Criminal Background checks required.

Interested candidates should send a short introductory cover letter and resumé to the Rev. Sarah Napoline at sarahnapoline@firstparishweston.org.

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